

			LE: Ensign Learning Center			Packet Ref# 1
			Model/App: Ensign Learning Center			L.03
			PS: _____ PKT: Policies and Procedures			1 of 1
			Policy Title: Safety for Vehicles Policy L.03			
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To ensure the safety of our children, avoid accident, and out of respect for other drivers, the following rules must be followed:						
	• Children must never be left unattended in vehicles. (If necessary, ask the secretary to run errand or watch vehicle.)					
	• The maximum speed limit on our property is 5 miles per hour.					
	• Do not back up in the pick up lines without permission and a guide. There is adequate space to make the turn if you are driving the speed limit. Waiting a few extra minutes is worth the life of a child.					
	• All children must be properly restrained.					
(Utah Law states that all children must be wearing a seat belt, in a booster seat, or in a car seat depending on the age and weight of the child.)						
	• All doors must be closed before the vehicle moves.					
	• No vehicle standing or parking anywhere in the front parking lot except in a designated parking stall. Your vehicle must be in a designated parking stall before any persons may enter or exit the vehicle, unless going through the carpool.					
	• No parking in "red zones".					
	• Do not pull out from behind a stopped vehicle in the morning drop-off line without a guide.					
	• Do not drive through coned off areas. The cones are there for traffic safety purposes.					
	• Do not drop off students anywhere on the street, in the no drop off zones, or on the North side of the building.					
If you do not want to drive through the pick-up line to get your children, you must park in a parking space and walk quietly down the hall to get them. Please don't yell for your child.						
If you are late picking up your children (after 3:45), you may still pick them up in the back until 3:50 pm (late fees still apply). After 3:50 you must park in a stall and get them from the office. (Late fees will not be charged until after the gates have closed behind the last car in line).						
Thank you for protecting our children and your consideration for others.						
PURPOSE:						
To ensure safety of the children						