

			LE: Ensign Learning Center			Packet Ref#
			Model/App: Ensign Learning Center			43.1
			PS: ____ PKT: Policies and Procedures			1 of 1
			Policy Title: Parent Involvement Sheet # 43.1			
			<b>Parent Involvement Sheet # 43.1</b>			
Welcome to Ensign Learning Center!						
Your involvement in your child's education is critical. Your primary purpose here today is to take a more active roll in your child's education. Please allow the teacher to keep classroom activities as close to their normal routine as possible, so you can observe the classroom in action. Please plan to arrive before class begins so as not to disrupt the class.						
Before your involvement:						
Determine if your child is having difficulty in any subject. If yes, plan to sit with the child during the instruction of this subject.						
Determine if your child is on a catch up plan for any subject. If yes, make arrangements to discuss the catchup plan with their teacher.						
Review attendace records, assignments, and test performance of your child.						
	Make arrangments with your child's teacher in advance to see if there is anyway you can help during your involvment time (correcting papers, reading groups etc).					
The day of your involvment:						
	Check in with the office. (Sign in on the parent involvement log)					
	Quietly find a place to sit in your child's classroom.					
	Observe the classroom performance of your child.					
	Please wait to speak to the teacher until after lecture time.					
	Please do not disrupt the class in any way during your visit.					
	Write any suggestions for classroom improvement on the back of this sheet or another sheet of paper.					
After Involvement:						
Ask your teacher if there is anything that you can do at home to assist in your child's education.						
	Turn in this sheet and suggestions of improvement to the office.					
	Sign out on the parent involvement log.					
PURPOSE:						
To give the parents guidelines of what they should do while doing parent involvement						