

Summer Concept Mastery Program (SCMP) Policy

Ensign Learning Center

1. Identification of SCMP Candidates

Preliminary List:

- This will be created after the third-quarter schoolwide test.
- Students scoring **below 80%** in core subjects are identified as potential candidates.

Final List:

- Created after the end-of-year schoolwide test.
- Students scoring **below 80%** in any core subject are **required** to attend SCMP.

2. Mandatory Attendance Criteria

- Students scoring **below 80%** in any core subject must attend SCMP.
- Participation requirements may vary slightly based on student needs and available resources.

3. Program Purpose

- Re-teach missed concepts through personalized instruction.
- Ensure **100% mastery** of grade-level content.
- Build confidence and readiness for the next academic year.

4. Individualized Review Packets & Personalized Instruction

Availability:

- **Provided upon request** to all eligible students.
- Targeted review of concepts missed on the placement test.

At-Home Packet Completion:

- Students who complete the at-home packet may test on the first day of summer school.
- If they score **80% or higher** on a subject, they will **not be required to attend summer school for that subject**.

Summer Instruction:

- Each student will receive a **personalized textbook packet** tailored to the specific concepts they did not master from the **previous school year**.
- These textbook packets will serve as the **core instructional material** throughout the summer program.
- While **all testing will be based strictly on the curriculum and textbooks from the previous grade**, teachers may include **foundational concepts** in the personalized textbook packet when necessary to support the student's understanding of the missed material.

5. First Day Testing

Eligibility:

- Available to students who completed the individualized at-home packet
- Scores determine which subjects require attendance and which may be waived

Ineligible Students:

- Students who did not complete the packet begin regular SCMP instruction immediately

6. Testing Out Policy

- Students are re-tested **every two weeks**.
- If a teacher feels a student is ready to test out of Summer School before the two-week test, **that student may test at the end of a non-testing week**.
- Once a student reaches **100% mastery** in all required subjects, they may **test out and discontinue attendance**.

7. Weekly Parent Updates

Parents will receive a weekly update that includes:

- Concepts mastered
- Concepts still in progress
- General progress toward 100% mastery

8. Voluntary Enrollment & At-Home Options

Above-Cutoff Students:

- May request enrollment if space allows or request an at-home packet.

Below-Cutoff Students (Requesting At-Home Option):

- Must receive administrative approval.
- Must follow a structured plan and complete in-person testing checkpoints.

9. Student Placement for Next Year

Placement decisions will be based on:

- SCMP final scores
- In-class academic performance
- Teacher recommendations

Advancement Opportunity:

- Students who master all concepts during SCMP may qualify for a higher placement in the next school year.

Retention Risk:

- Students who **do not reach 60% mastery** by the end of SCMP may be required to **repeat the prior grade**.
- See Student Leveling Policy for full placement criteria.

10. Tuition and Payment Policy

- Tuition will be **\$25 per week**
- **Tuition is charged for each week the student is enrolled and has not tested out.**
- Tuition is **still charged** if the student is absent but has not officially tested out.
- No tuition charged for weeks following official test-out.
- **No refunds** for previously attended or missed weeks.

11. Attendance and Safety

- Attendance is recorded daily and submitted to the office.
- Parents will be notified of any unexcused absences.
- Ongoing absences may result in administrative follow-up.

12. Summer Dress Code

Uniforms: Not required

Dress Code Expectations:

- **Shirts:** No tank tops or sleeveless shirts; midriff must remain covered when arms are raised.
- **Pants/Shorts:** Long pants and knee-length shorts permitted; denim allowed; no holes or cutoffs.
- **Shoes:** Shoes with socks, sandals (with or without socks), and flip-flops are allowed.