

Policy Title: Dress Code Student Policy 14

Policy Reference: PL.266

Attaches To: (see page 1 and 2, Object(s): Job Descriptions, Etc, Applied To)

Description:

UNIFORM

Uniform must be followed every day unless otherwise specified by administration.
Uniform will always include dress code.

SHIRTS: Colors: Red - Navy Blue - Gray

Must have a collar. Small logo not more than 1 1/2" (ELC logo is ok)

Must be one solid color.

Twinsets in uniform colors are ok. White shirts ok under boys sweater vests, jumpers and twin sets only.

Boys shirts third to sixth grade must be tucked in. Boys sweater vests must be in uniform shirt colors.

PANTS: Colors: Black - Tan

Dress pants only, no outside pockets sewn anywhere on the outside of the pant.

Boys must have belt loops for belt (grades 3 - 6)

Must be one solid color

BELT: Colors: Belts must be black. Boys grades 3rd - 6th must wear a belt at all times

No designs, embellishments or oversized buckles

DRESSES: Colors: Red - Gray - Navy Blue

Must have a collar and be one solid collar.

JUMPERS: Colors: Tan - Black - Ensign Plaid (Family Stores)

Must be one solid color (except plaid)

SKIRTS/SKORTS: Colors: Black - Tan - Ensign Plaid (Family Stores)

Must be one solid color (except plaid).

Tights, Leggings, or jeggings worn under dresses or skirts must be in any solid uniform color.

SWEATERS: Must be in shirt uniform color or taken off during the day.

Sweaters worn over shirts must be one solid color.

Small logo not more than 1 1/2" (ELC logo is ok.)

VESTS:

Sweater vest only in shirt uniform color. White shirts may be worn under vests.

SHOES: Colors: All Black

Soles, stitching, and laces must also be black

No sound, lights, sparkles, or wheels. No flip flops or open toed shoes. No heels, no exceptions. Shoes must be unaltered. Do not color shoes with a permanent marker as the marker fades or comes off quickly.

Can be athletic, boys dress/casual with rubber sole.

Mary Jane shoes(soft soled, full covered foot with buckle across the arch).

Snow boots are ok WHEN IT SNOWS ONLY.

SOCKS: Colors: Black or White only.

If Uniform/Dress Code requirements are not met, parents will be given the following options:

Belts may be available to borrow from the teacher but must be returned. If belts are not returned they will be charged to the parents.

1ST OFFENSE; If what the student is wearing is not too offensive, a warning call will be made to the parent and a copy of the uniform/dress code will be sent home.

2ND AND ALL OTHER OFFENSES; Students will be required to change in to uniform. Parents will be called and given the option of purchasing clothing from the school or bringing clothing for their student. ELC may have clothing available to buy. If the parent wishes to bring clothing, the student may be sent back to class and a \$15.00 out of uniform fee will be charged. If the parent brings the clothing within 1 1/2 hours and the student is changed in to uniform, the fee will be retracted. If the parent cannot be reached, they will be required to purchase uniform. If ELC does not have uniform and the parent is unable to bring uniform for their student, the student will be sent back to class and the \$15.00 out of uniform fee will be charged. Students will not be allowed to wait in the office because they are out of uniform unless the violation is too offensive.

Clothing purchased from the school is non refundable and non returnable.

3rd Offense: Both parents will be notified that the next offense will result in a meeting with the administration. The parent will have the option to bring acceptable uniform within 1/2 hour or purchase uniform from the school at retail price.

4th Offense: Both parents will receive a call and the uniform will be charged to the father at retail price. There will be a meeting with both parents and the administration.

5th Offense: Both parents will receive a call and the uniform will be charged to the father at retail price. Your child's name will be added to your patriarch's list.

If the violation is too offensive the parent will be required to purchase uniform at retail price. Clothing purchased from the school is non-returnable and non-refundable. If a student is picked up they will be marked absent.

Tip: Having your student change in to play clothes after school will help keep school clothes nice and teach your student to respect them. Wash your whites separately from your darks and add bleach to keep them white.

Note: Uniform is defined as the colors and type of clothing. Dress Code is the standard of dress.

DRESS CODE

Dress Code must be followed during any school activity unless otherwise specified by administration.

SHIRTS:

Must have a sleeve. Entire shoulder must be covered.

Entire cleavage must be covered at all times.

Bottom of the shirt should be no less than 4" below the top of the pant or skirt.

No skin at the waist should show during normal activity.

PANTS:

Waist must fit the child or belt must be worn. No holes or manufactured holes.

Length no shorter than the top of the ankle bone.

Should fit the person. Unrevealing but not baggy. The leg of the pant should not be skin tight. Skinny legged pants are ok (you should easily be able to see that you can pinch an inch).

Leggings and Jeggings may only be worn as undergarments.

DRESSES/JUMPERS: Must come to the knee or longer.

SKIRTS/SKORTS:

Must wear shorts, bloomers, leggings or jeggings underneath, except with skorts.

Tights, skin tight leggings and jeggings must have shorts worn over them.

SHORTS: No shorts (with the exception of being worn under a dress, or skirt and must be in uniform color).

Shorts may not be worn as underwear.

OUTERWEAR: Fasteners, zippers, buttons, etc. must be in good working condition

Coats, jackets, hoodies etc. must be taken off during class. No offensive logos, words, pictures, or designs.

Hats/hoods may not be worn inside the building.

SHOES: Must be worn at all times

Shoes and laces must be mates. Must be non marking soles.

Must be in good working condition (laces, velcro, buckles, etc.).

No Heelies (shoes with wheels). No Skate shoes. No cleats.

SOCKS:

Must be worn with enclosed shoes (Athletic, men's dress/casual, Mary Jane's, etc.).

UNDERWEAR:

Must be worn at all times. Must never be visible. Must be clean and comfortable.

JEWELRY: No earrings, excessive, or pierced jewelry.

HAIR:

Natural colors only. Must be trimmed and out of the eyes. No bizarre, extreme, or unusual hair styles. Boys hair must be clean, combed, and cut above the collar and ears.

Girls hair must be trimmed, clean, brushed, and attractive.

GENERAL INFO:

Students should come dressed appropriately for the weather.
All clothing and shoes must fit the student
All clothing must look and smell clean, be unstained, and in good condition with no holes or manufactured holes. Legs down to the knee must be covered.
Students must bathe often enough to look and smell clean.
No tattoos or drawings on the skin
Students who consistently smell of urine will have their parents called to pick them up.

Note: Uniform is defined as the colors and type of clothing. Dress Code is the standard of dress.

EXCEPTIONS

FRIDAYS: School pride shirt and uniform pants or uniform

RECESS and PE: Uniform, un-tucked shirts ok

PICTURE DAY/PICTURE RETAKE DAY

JUMP ROPE CONTEST AND SPELLING BEE: Uniform must be followed.

FIELD TRIPS: Uniform or teacher may specify that jeans and/or color coded T-shirts (un-tucked ok) may be worn.

SPIRIT DAYS: Uniform or specified spirit day dress (dress code must be followed)

SCHOOL PRIDE DAYS: Uniform, jeans may be worn

CONCERTS: Uniform or as specified by administration/music teachers
(dress code must be followed)

CHRISTMAS PROGRAM,
SCHOOL, SPONSERED PLAYS/PROGRAMS,
OLD WORLD HISTORY (CHINESE) DINNER and
EGYPTIAN FAIR: Uniform or administration/teacher specified costumes (dress code must be followed).

TALENT SHOW PERFORMERS:

Uniform, Sunday best or administration approved costumes (Dress code must be followed.)

FIELD DAY : Dress Code must be followed with the exception of shorts down to the knee may be worn.

HISTORY / SCIENCE FAIR and
END OF YEAR AWARDS ASSEMBLY:
Uniform or Sunday best (Dress code must be followed.)

SUMMER SCHOOL: Dress Code must be followed.

Purpose:

Ensign Learning Center students will be an outstanding example by being modest and clean.

Scope:

Policy Type: Company Position Other _____

Job Description(s) Applied To:

Reference	Job Description (JD) Title(s)
JD: 148	Policies and Procedures

Template Object(s) Applied To:

Reference	Template (TP) Title(s)
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Revision History:

Revision #	Date of change	Description of change	Authorized by
1.1	N/A	Launched Object	N/A