

			LE: Ensign Learning Center			Packet Ref#
			Model/App: Ensign Learning Center			K.07
			PS: ____ PKT: Policies and Procedures			1 of 1
			Policy Title: Truancy Policy K.07			
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The definition of truant is to be absent from school or class without permission.						
If a student is over ten minutes late to a class during the day or missing from class for ten minutes or more without their teacher's permission, he/she will be considered truant. In second and third grade it is the teachers' responsibility to make sure kids are supervised and in class. If a second or third grade student is truant from class, on the first incidence of truancy the teacher should teach the student what truancy is, explain to them why they should always be in class when they are supposed to be, and help them get to class. No behavior level changes are necessary. If there is another incident, Truancy Policy level changes should occur starting with orange.						
If a student leaves class to use the bathroom and they are gone for 20 minutes or more, they are truant.						
Any student who leaves school grounds without permission from a parent and/or teacher will be suspended on the first offense. This is a safety issue.						
1st Offense			Student pulls to orange (2) and the mother will be called.			
2nd Offense			Student pulls to red (1) and citizenship and disciplinary policy is followed.			
3rd Offense			Student is suspended. Citizenship and disciplinary policy is followed.			
4th Offense			Student is suspended. Refer to the citizenship and disciplinary policy			
PURPOSE:						
To ensure that our students are safely supervised and in the classroom learning at the required times.						