

			LE: Ensign Learning Center		Packet Ref#
			Model/App: Ensign Learning Center		F.08
			PS: _____ PKT: Policies and Procedures		1 of 1
			Policy Title:Homework Policy Policy F.08		
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Homework provides a way for our students to retain and become proficient on the concepts presented in class. Completing homework everyday is essential to each student's ability to master every concept.					
Our school provides a study help class each day in order to give our students the opportunity to become proficient on any concepts that they have missed with the help of the teacher and resources of the class.					
Please note: the completion of a student's homework is primarily the student and parent's responsibility. The teachers will help their students complete as much homework and unfinished classwork as possible in class, however parents need to continue helping, checking and signing their child's homework and unfinished classwork at home.					
It is the responsibility of the student to write any unfinished classwork in their homework planner to be included as homework.					
If a student comes to school without their homework complete, the following procedures will be followed.					
A student has come to school without their homework being complete.					
1st& 2ndTime in one quarter: We understand that life happens and sometimes things come up to prevent homework being done. Student will be given extra time to complete homework.					
3rd–4thTime in one quarter: Mother will receive a reminder text or phone call from the teacher and be given the option of coming to sit with her child during help class to help her child complete their homework and unfinished classwork. Teacher will also communicate with the mother to answer any questions and clear up any misunderstanding about homework.					
5th–8thTime in one quarter: Teacher will notify both parents. Teacher will also communicate with parents to answer any questions and to clear up any misunderstanding about homework.					
9th+Time in one quarter: Student will be on the critical student list and referred to administration. An ongoing at-home catch-up plan or attendance in the after school homework class may be required.					